

PRE RE-ASSESSMENT CHECKLIST



The following checklist is for homeowners who are completing work themselves or for a licensed building practitioner (LBP) to complete the required work.

Name of owner:				
Address of building:				
	YES	NO	N/A	WORK COMPLETED BY OWNER/LBP
Have you verified the moisture levels in the framing?				
Have you cleaned out your cladding system cavity?				
Have you re-installed insulation in the walls and subfloor?				
Have you removed silt from the subfloor?				
Have you re-instated internal linings (including brace elements) to original status?				LBP only
Has your septic tank/bore/piped services been checked or serviced?				Registered plumber/drain layer only
Have you replaced all fixtures for bathrooms/kitchens/washing machine etc. and are these sealed?				
Have you received a PS3 producer statement for your internal membrane? (i.e. wet area shower) You can find more information on www.building.govt.nz				Certified applicator only
Have you re-instated the existing solid fuel burner in the same location? Note: Changing the make and model will require building consent approval.				
Have you re-instated domestic smoke detectors within 3m of sleeping spaces?				
Have you received a Certificate of Compliance (CoC) from your electrician?				
Have you received a Record of Works from your licensed building practitioner?				

Remember to book a re-assessment

Contact our building recovery team on buildingrecovery@hdc.govt.nz.

Important Information

- All work completed by a licensed building practitioner must be signed off and the record of works submitted to Council on completion to remove a red or yellow sticker on the property.
- All electrical work must be signed off by a registered electrician and a Certificate of Completion (Energy Works Certificate for electrical) supplied and submitted to Council. Your registered electrician will issue this certificate.
- If you install a waterproof membrane (tanking) to a wet area shower or bathroom this also must be completed by an approved installer who will provide a producer statement that will be submitted to Council along with the Licensed Building Practitioner record of works.



Insulation

Please note, if you have buildings that were not insulated prior to the loss, and you are looking to undertake this work, please speak to the Hastings District Council duty building officers to discuss the consent exemption pathway via schedule 1 of the Building Act 2004. Information on the exemption process is available on the Hastings District Council website www.hastingsdc.govt.nz/services/buildingconsents or phone **06 871 5000**.