



HASTINGS
DISTRICT COUNCIL

Application for a Shop Front Strip Licence

Environmental Health
Hastings District Council
Lyndon Road East
Hastings 4122

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HOW TO APPLY FOR A SHOP FRONT STRIP LICENCE

Council will require an application form to be completed and submitted.

The licence will be renewed on an annual basis to enable Council to control the intended activity and ensure quality standards are met.

The Council reserves the absolute discretion to refuse to grant any application on such grounds as it thinks fit and there shall be no right of appeal to any other body.

Users proposing to occupy space which extends wider than their own premises and onto the frontage of adjoining premises, may only do so with the consent of the adjoining affected business.

Licences will be subject to standard conditions placing a responsibility on the operator to maintain the area occupied in a clean and tidy condition at all times.

The application fee is listed on the Fees and Charges Schedule on Council's website or can be supplied by the Customer Services Team at Council.

There shall be no rental charge for the use of the footpath, so as to encourage the development of such activities.

Application for a Shop Front Strip Licence

1. Applicant Details

Full name of applicant:

Date of Birth:

Mailing Address:

Suburb and City:

Home phone: Mobile Phone:

Email: Fax number:

2. Business Details

Business Known as:

Legal Description:

Property Owner:

Business phone: Mobile Phone:

Email: Fax number:

3. Application Details

The Renewal / Expiry Date for Licences is the 30th of June every year.

I hereby apply for a Shop Front Strip licence in respect of premises at:

.....

Applicant's Signature: Date:

INFORMATION REQUIRED FOR A SHOP FRONT STRIP LICENCE

| Please ensure the following documents accompany the application | | Tick if completed |
|---|---|--------------------------|
| 1. | Completed application form | <input type="checkbox"/> |
| 2. | Application fee **\$260.00 payable to the Hastings District Council | <input type="checkbox"/> |
| 3. | Document Management Fee **\$40 | <input type="checkbox"/> |

****Payment must be submitted with this application.**

****If paid Online or by Internet Banking proof of payment must be submitted with this application.**