

Club Licence – Change in Secretary

Sale and Supply of Alcohol Act 2012 (Section 61)

As per the Sale and Supply of Alcohol Act 2012 (S61) a club must have a secretary at all times **And within 10 working days** of the appointment of a new secretary, the club must inform the Secretary of the Hastings District Licensing Committee of the name of the new secretary.

Name of Licensed Premises:

Address of Licensed Premises:

Licence Number:

Secretary Details

Name:

Address:

Phone / Mobile:

Preferred mode of contact:

Occupation:

Effective from Date:

Who are they replacing: