

## Application for Remission of Uniform & Targeted Rates

**Property Number:**

**Valuation Roll Number:**

**Ratepayer Name:**

**Property Address:**

**Number of Additional  
'Separately Used or Inhabited  
Parts of a Rating Unit' (SUIP)  
Remission being sought for**

Council applies its uniform and targeted rates on a per 'separately used or inhabited part of a rating unit' (SUIP) basis. In terms of habitable buildings, this simply means per dwelling, flat, cottage, or self-contained accommodation unit. There are a number of circumstances where council will consider a remission of those additional charges. If you believe you meet one of the following criteria, please complete this form and return it to Council for consideration.

### Remission Criteria being met:

Tick One

- *The additional SUIP (dwelling, unit, flat, cottage) is being occupied by a dependent person* 
  - Please go to Questions A, B & C
- *The additional SUIP (dwelling, unit, flat, cottage, shearers quarters or visitor accommodation unit), is unable or incapable of being inhabited. I.e derelict* 
  - Please go to Questions D & G
- *The additional SUIP (dwelling, unit, flat, cottage, shearers quarters or visitor accommodation unit), is provided to an employee because it is essential they must reside on the rating unit for the on-going running of the business.* 
  - Please go to Questions E, F & G

### Remission Questionnaire (Applicant to Complete)

**(a) What is the relationship of the occupant in relation to the ratepayer?**

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**(b) Is any rent paid in respect of the additional unit? If so, how much is paid?**

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**(c) Please describe how there is a dependency relationship between the ratepayer and the family member occupying the additional SUIP?**

- i) Medical / Disability purposes
- ii) Financial purposes
- iii) Other- please advise

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**(d) When was the additional unit last inhabited? Please describe the general condition of the additional unit, i.e does it have running water, electricity etc**

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**(e) Please provide details as to what the employees role is and why it is essential they must reside on the rating unit for the on-going running of the business:**

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**(e) What is the relationship between the ratepayer and the employee who required to live on site for the on-going running of the business?**

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**(f) Where appropriate, please provide any evidence that can be used to support your application: (Site plans detailing the location of the additional unit subject to the remission application / Photos)**

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**Further Ratepayers Comments to Support Application**

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**Applicant Checklist**

- I have completed the application form and provided any supporting information where required.
- I have enclosed a signed statutory declaration.
- The application has been signed by a Justice of the Peace/Solicitor of the High Court/Registrar or Deputy Registrar of the District Court or Other person authorised to witness a statutory declaration.

**Ratepayer’s Statutory Declaration**

I, ..... [full name of applicant]

of.....[full address of applicant]

solemnly and sincerely declare that all of the Statements which I have made in this “Application for Remission of Uniform and Targeted Rates” are correct and complete.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

**Signature of Applicant:**

.....

Declared at .....[place] this .....day of .....201....

**Before me .....Signature of Witness**

**Justice of the Peace/Solicitor of the High Court/Registrar or Deputy Registrar of the District Court**

**or Other Person Authorised to Witness a Statutory Declaration [Delete as appropriate]**

**State Qualification..... [for other person]**

**Notes:**

- ***Applications must be witnessed by a person authorised to take a statutory declaration.***
- ***Council may request further information before making its decision.***
- ***Information may be supplied to Quotable Value to update their records.***
- ***The Council and its delegated officer(s) as set out in the Council’s delegation resolution shall determine any remission based on the merits of each situation.***
- ***The owner must advise Council of any changes that could impact the remission application. I.e accommodation ceasing to be occupied by a direct family member, renovations to the derelict building which make the building habitable or the employee ceasing to be essential to the on-going running of the business.***