

RESOURCE MANAGEMENT ACT 1991 (224c APPLICATION FORM)

RMA	
Property ID:	

1.0 AGENTS DETAILS

Agents Name	
Agents Postal address	
Agents Contact phone number	
Agents Email address	

Preferred Means of formal Correspondence: Mail Email Phone

2.0 OWNERS DETAILS (if owner is not the applicant/agent)

Owners/Applicants Name	
Owners/Applicants Postal address	
Owners/Applicants Contact phone number	
Owners/Applicants Email address	

3.0 DEBTOR DETAILS

Debtor is: Applicant Owner Other (please provide details below)

Debtor's Name	
Debtor's Postal address	

4.0 SUBJECT SITE

Site address	
Legal Description	
Resource consent number	

5.0 DECLARATION

As a registered professional surveyor/planner, I confirm that;

- I have attached a report/letter explicitly stating how each of the conditions of consent has been completed.
- I accept that where the information is incomplete, this 224c submission may be sent back to either me and/or my client and additional costs will be incurred.
- Where the conditions of consent require pre-approval to necessary physical works, that I have attached evidence of Councils pre-approval e.g. soil remediation reports, geotech completion reports, as-built plans
- Where the conditions of consent require post approval and as-builts to physical works, that I have all necessary evidence and sign off (please see appendix 1)
- I have correctly prepared all necessary electronic certifications in 'Land Online'
- I have attached the correct and up-to-date certification fees (under the Resource Management Act 1991) with this 224c submission. Please check Councils website for current fees and charges <http://www.hastingsdc.govt.nz/resource-management-fees>
- I have attached the correct and up-to-date development levies (under the Local Government Act 2002) have been paid to Councils Development Contributions Officer; Ashley Humphrey (phone 8715000, ext 5012).
- The necessary building consents have been obtained for any work associated with all consent conditions and that the building consent has now been given its final 'Code Compliance Certificate' pursuant to Section 95 of the Building Act 2004. I also understand that a 'Code Compliance Certificate' under the Building Act does not absolve my client from meeting all of the conditions of the resource consent.
- Any outstanding processing fees for processing the relevant resource consent decision have been paid to the customer service team on the ground floor of the Councils Main Building at 207 Lyndon Road East, Hastings
- I have visited the site to confirm that all necessary physical works are completed and ready for Council inspection.
- I accept that if work is not finished to a suitable standard that I will be charged for the additional inspections.
- I confirm that the consent has not lapsed pursuant to Section 125 of the Resource Management Act 1991
- For larger/complex consents, I confirm that:
 - I have meet with Council staff to review my draft 224c submission
 - I have meet with Council Officers on-site to discuss of all required physical works

Signature: _____

Printed Name: _____

Date: _____

Subdivision/Development Engineering Checklist

(Note: all sums include GST)

Developer's Name		HDC File No	
Location			
RMA No		Property PID	
Representative			
Contractor			
Type of Subdivision		No. of lots (excl. roads/reserves)	
Land Use Type		Date resource consent issued	/ /

Development Requirements/Consent Conditions

(Use N/A for Not Applicable)

Section 1 ACCESS

Public Roads

		Consultant	HDC
• Public roads created	Yes/No	<input type="text"/>	<input type="text"/>
• Subgrade & Basecourse Inspections by HDC.		<input type="text"/>	<input type="text"/>
• Beam test records attached showing compliance	[Target: ____mm].	<input type="text"/>	<input type="text"/>
• Pre seal inspection passed.		<input type="text"/>	<input type="text"/>
• Street lights tested and operational as per approved design.		<input type="text"/>	<input type="text"/>
• Road Markings, and signage completed.		<input type="text"/>	<input type="text"/>
• Planting done/approved.		<input type="text"/>	<input type="text"/>
• All private entrance features/structures/boundary fences outside road reserve.		<input type="text"/>	<input type="text"/>
• Street name approved by HDC as part of the Consent decision follow up.		<input type="text"/>	<input type="text"/>
• Approved Street nameplates provided and erected in correct position(s) all of correct letter style size colour and on correct colour blade.		<input type="text"/>	<input type="text"/>
• Final HDC Inspection and Approval of Completed Works.	Date: _____	<input type="text"/>	<input type="text"/>

Private Roads/Rights of Way (ROW's)

- PS4 provided by engineer to contract
- New vehicle crossings onto existing streets inspected by HDC.
- Shared urban or residential access and parking areas permanently surfaced.
- Private Street name plates of correct style and colours.
- Streetlights NOT connected to HDC Streetlight circuit.
- No unsealed roads/ROWs with gradients greater than 12%.
- Construction approved.
- Easements created.

Section 2 WATER SUPPLY

Consultant

HDC

Public Supply

- All lots have individual connections within lots frontages.
- Passed pressure test witnessed by HDC: _____ Date _____
- Watermain Chlorination test witnessed by HDC: _____ Date _____
- Hydrant Flow test by Fire Service (Results attached).
- Post Chlorination Flush test completed (Results attached).
- Meter serial numbers for each metered rural or commercial lot (Attached).
- Toby Box and manifold provide for each Lot correctly positioned at correct depth.
- E-Coli testing completed (Results attached).
- Markings (including blue fire hydrant reflectors) and rural marker posts inspected.
- Producer Statements provided.
- Construction approved by HDC.

Section 3 WASTEWATER

Consultant

HDC

Urban Development

- All lots have individual gravity connections to within lot boundary.
- Individual connections onto existing HDC mains completed by HDC maintenance Contractor.
- Ends of sewer laterals marked in accordance with CoP.
- New mains pressure tested flushed and surveyed by CCTV with clear and complete footage.
- Minimum 3m wide sewer easements provided centrally over all HDC mains in accordance with the Engineering Code of Practice. Easement boundaries shown on as-built plans.
- Private easements provided for private users crossing adjacent lots.
- Construction completed; inspected and approved by Consultant and HDC.
- As-built plans checked and provided showing individual connections dimensioned off lot
- As-built plans compiled from as-built survey and show dimensioned positions

Section 3 WASTEWATER (continued)

Consultant

HDC

RURAL ENVIRONMENT OR UNSERVICED AREAS

- Private and/or community wastewater disposal consented by Hawkes Bay Regional Council (if required). Copy of Consent Provided.
- Existing septic tanks upgraded (as required by HBRC)

Section 4 STORMWATER

Consultant

HDC

Public Mains

- HBRC discharge and culvert consents complied with (provide copies of consent for HDC file as consent holder upon vesting).
- Secondary overland flowpaths formed and provided.
- Safety fences around potential fall-risk areas (e.g. Culverts, sudden drops into ponds) and culvert marker for rural road culverts.
- Construction approved by consultant and HDC:
- Easements provided over structures and flowpaths if over private land or recreation Reserve. Easement boundaries shown on as-built plans.

Private Stormwater

- Any HBRC discharge and culvert Consents complied with and copy of consent attached.
- ROWs/parking areas have onsite stormwater management provided.
- Secondary flowpaths formed or available and clear of building sites.

Section 5 PUBLIC SEWERAGE AND WATER PUMPING STATIONS AND RESERVOIRS

- Structure and fittings checked and approved by consultant and HDC Utilities staff.
- Pumps and all equipment test run and checked.
- All control systems tested including telemetry (attach electrician's certificate).
- Odour control function checked.
- Standard HDC locks installed.
- As-built plans of structure/pipework/fittings provided.
- As-built electrical drawings of control system provided.
- Pump and equipment manuals and guarantees provided.

Section 6 AS BUILT INFORMATION - ROADING AND WATER SERVICES

All ROADING as-built data shall be provided in both spatial (dwg) format and on RAMM Data Entry Forms in accordance with the Hastings District Councils' RAMM Data Dictionary (Appendix A)

- Spatial (dwg) data provided.
- RAMM data provided.

All WATER SERVICES as built information provided and including:

- Spatial (dwg) data provided.
- Attribute data (WASABI) provided.

The latest attribute template(s) can be obtained at:

www.hastingsdc.govt.nz/wasabi.xls

www.hastingsdc.govt.nz/A1Master.dwg

Section 7 PUBLIC RESERVES

- In accordance with HDC Reserves Planner's requirements.
- Reserves levelled, clear of debris/rocks and grassed.
- Planting done/equipment provided/paths/access/fences/seating/access signs etc.
- Infrastructure easements in favour of HDC provided over recreation reserves.
- Local Purpose reserves approved.
- Any Financial or Development Contributions paid: \$ _____

Section 8 OTHER ITEMS

- Land Suitability Certificate Form 4.6(if required) and Earthworks Completion Certificate from Geotechnical Engineer.
- Engineering Completion Certificate –(HDC eCoP form 4-5); with Legal survey completed and all boundary/ROW pegs intact at date of 224c application.
- HDC Engineering Fees to be paid as part of completion certificate uplifting.
- Development Contributions paid Date: _____
- All necessary HDC Traffic Management/Corridor Access requests obtained and all requirements fully complied with.
- Written Transit NZ completion approval for entrances or other works attached.
- As built plans for earthworks showing areas and depths of cut/fill and finished ground levels.
- Covenant documents copies provided as required by consent.
- Easement documents schedules checked for accuracy and completeness.
- Bonds (if accepted by HDC) Agreement Forms. Purpose of bond: _____ Sum \$ _____ Period: _____
- Any other engineering items required by resource consent or Development Engineer: _____

CONSULTANT CERTIFICATION

I have checked the above requirements and am satisfied that the engineering works have been completed in accordance with the Resource Consent and the HDC Engineering Code of Practice or as otherwise agreed with the HDC Development Engineer and that the completion certificate may be issued:

Name: _____ **Signed:** _____

Company: _____ **Date:** ____ / ____ / ____

HDC Use:

Check List reviewed.

As-built/asset information accepted by GIS and entered into system.

RAMM data accepted by Transportation Asset Manager.

Engineering Completion Certificate issued. Signed: _____ Date: ____ / ____ / ____