

APPLICATION – HOUSING FOR SENIORS

Please refer to the ‘[Information for Applicants](#)’ below this application form, before applying. We recommend that you also read the Operational Management Policy [here](#), before proceeding with your application.

Please complete this form and either email it back to Housing@hdc.govt.nz, or print the form and drop it in to Hastings District Council Customer Services, Lyndon Rd, Hastings.

Personal details

Applicant 1, Full name: Date of birth:

Home street address:

Suburb and City:

Post code: Email:

Home phone: Mobile:

Applicant 1, criminal convictions

Have you been convicted of any criminal charges, or do you have any criminal charges pending? (Criminal convictions that are covered by the Criminal Records (Clean Slate) Act 2004 are not required to be disclosed). Yes No

If yes, please provide details:
.....
.....

Applicant 1, income details

Please ✓ the benefit/s you receive:

NZ Superannuation Supported Living Payment Jobseeker Support Payment

Other

Do you work? Yes No

Applicant 1, assets and liabilities

Please state the value of your total assets including money, property, and other investments. **Do not include car, furniture, or personal possessions.**

\$..... Applicants please note: You may be requested to provide current financial statements and a copy of your birth certificate.

Please ✓ the relevant box for each question:

Are you the beneficiary of a trust (discretionary or fixed)? Yes No

Do you own or have any financial interest in any property? Yes No

Have you sold any property within the last 5 years? Yes No

Applicant 2, personal details (if applicable)

Applicant 2, Full name: Date of birth:

Home street address:

Suburb and City:

Post code: Email:

Home phone: Mobile:

Applicant 2, criminal convictions

Have you been convicted of any criminal charges, or do you have any criminal charges pending? (Criminal convictions that are covered by the Criminal Records (Clean Slate) Act 2004 are not required to be disclosed). Yes No

If yes, please provide details:

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Applicant 2, income details

Please ✓ the benefit/s you receive:

NZ Superannuation Supported Living Payment Jobseeker Support Payment

Other

Do you work? Yes No

Applicant 2, assets and liabilities

Please state the value of your total assets including money, property, and other investments.

Do not include car, furniture, or personal possessions.

\$..... Applicants please note: You may be requested to provide current financial statements and a copy of your birth certificate.

Please ✓ the relevant box for each question:

Are you the beneficiary of a trust (discretionary or fixed)? Yes No

Do you own or have any financial interest in any property? Yes No

Have you sold any property within the last 5 years? Yes No

References

Please name two people (not relatives) who would give you a reference:

Name 1:

Address:

Home Phone: Mobile:

Name 2:

Address:

Home Phone: Mobile:

Next of kin

Please note that the person/s listed below will be the point of contact for council should there be any concerns about your wellbeing.

Name 1:

Address:

Home Phone: Mobile:

Name 2:

Address:

Home Phone: Mobile:

Other details

Please provide the address of the last place that you lived.

Address:

Do you smoke and/or vape? Yes No

Do you require parking for your car? Yes No

Do you own a pet? None Cat Bird Fish Other

Housing preference

Please tell us (in order of preference) at which of the senior housing complexes you would like to live (see the list on page 7):

1.
2.
3.

Optional

How did you find out about Council Housing? Library Internet Word of mouth

Club or group Brochure Other

What is your ethnicity? European/Pakeha Māori Pasifika

Other:

Consent to Private Information

Please note that Council may need to confirm information and carry out a credit check before the start of a tenancy and during a tenancy.

I/We authorise Veda Advantage to give Hastings District Council information about me for the purpose of a credit check before and during the tenancy. As part of that credit check, Veda Advantage will collect information from me and use it to update its credit reporting database. When other Veda Advantage customers use the credit reporting service Veda Advantage will provide them with the updated information.

Pursuant to Principles 3 and 10 of the Privacy Act 1993:

1. The information is being collected so Council can maintain its records.
2. The intended user and holder of the information is Hastings District Council.
3. You have the right of access to the information, and you have the right to correct any information about you held by Council.
4. The personal information about you is not required by law however, if you refuse, Council may decline your application.

I/We have read and understand the Consent to Private Information statement above or it has been explained to me/us.

Under the provisions of the Privacy Act, I/We authorise Council to seek verbal or written information about me from my nominated referees. Such information is supplied to Council in confidence as evaluative material and, pursuant to the Privacy Act 1993, will be kept confidential.

Signature of Applicant/s

..... Date:

..... Date:

Failure to disclose information requested in this application may lead to its cancellation.

Have you included the supporting information required for all applicants?

- Signed form Photo ID (drivers license or passport)
- Copy of Community Services / Gold Card
- Independent Living form – authorised by the applicant/s and completed by a doctor
- Proof of residency Proof of benefit
- Bank statement/s – showing at least the last 4 weeks of transactions
- Other

Applicants' ability to live independently

Please complete and sign the Independent Living Form and include this with your application. You will need to take the Independent Living Form to your doctor to complete prior to lodging your application for Senior Housing.

This form helps assist council in determining whether you are capable of independent living, such that there would not be any significant risk or harm to yourself or others living in a council senior housing complex.

Office use ONLY

Name:

Date:

Status: Approved Declined Information required Follow-up

Comments:

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INFORMATION FOR APPLICANTS

Eligibility criteria

To qualify for senior housing, all applicants must meet Hastings District Council's senior housing eligibility criteria.

All applicants must meet the following:

- be 65 years or older
- be a New Zealand citizen or resident
- have resided in Hastings District for three years
- be able to live independently (with or without support)
- be receiving a permanent benefit
- have a good tenancy history and be of good character verified by two referees
- have assets valued at \$46,340 or less (for an individual), \$66,000 or less (for a couple).

Financial

To be eligible for HDC affordable senior housing, the applicant's financial assets must also fall within the thresholds set out in the Hastings District Council's Senior Housing Operational Management Policy (see [here](#): page 4). The thresholds are reviewed annually.

General

Please call in to Hastings District Council, Civic Administration Building, 207 Lyndon Road East, Hastings if you would like assistance with the application form.

All units are one bedroom, however larger 'double' units are suitable for a couple.

- **One tenant only is permitted to reside in a single unit.**
- **A maximum of two tenants only are permitted to reside in a double unit.**

Maintenance

Council maintains the grounds of all units. Flower and vegetable gardens allocated to individual units are the responsibility of the tenant. Council will maintain the buildings and all requests for repairs are to be made to the Housing Officer.

Car parking

Council provides limited car parking at all complexes. Car parks are allocated accordingly. Any additional vehicles and visitors must park outside the complex.

Furnishings

Council supplies fixed floor coverings in the lounge, bedroom, kitchen, bathroom, and toilet. Curtain rails are provided fixed in position. Furnishings, curtains, blinds, television aerials, screen or security doors are not provided by Council and are the responsibility of the tenant/s.

Animals

Council will permit the Tenant/s to keep a maximum of either one domestic cat, OR one caged bird, OR aquarium fish, as approved in the Hastings District Council Pet Agreement.

Location of units

Anderson Park Close	26 Lipscombe Crescent, Havelock North
Cambridge Court	710a Jervois Street & Cambridge Street, Mayfair, Hastings
Cameron Court	Cnr Frederick Street & Tomoana Road, Mahora, Hastings
Elm Grove	505 Southampton Street East, Akina, Hastings
Kereru Heights	304 Takapu Road, Camberley, Hastings
Oakleigh Downs	612 Grove Road, Mayfair, Hastings
Parkhaven Village	510 Park Road South, Akina, Hastings
Swansea Village	17 Swansea Road, Flaxmere (opp. Flaxmere Tavern)
Tui Vale	312 Tui Place, Camberley, Hastings

Rent and bond

The rents for all Hastings District Council senior housing units (built or purchased by Council prior to 1990) are set at 65% of market rates.

From January 29, 2024, the rental price per unit is \$260 per week (reviewed annually).
A bond equivalent to three weeks rent is required (plus a pet bond if applicable).