

STARTING A NEW BUSINESS IN HASTINGS

RED PLANES INDICATE ACTION POINTS!



Starting a business is busy, exciting and potentially daunting! Talking to the right people early will help you make the right plans as you learn about the consents and regulations that will apply to your specific business venture.

Let us help you out by identifying key things you may need to consider and who you can go to for assistance before you start to get your business off the ground.

OFF TO THE RIGHT START

Planning early and knowing where to go for help are essential when starting a new business.

There are a number of agencies ready to support you in the set up stages of your new venture as you establish your all-important strategies and plans.

- [Regional Business Partners programmes](#)
- [Hastings Business Association](#)
- [Havelock North Business Association](#)
- [Business Hawke's Bay](#)
- [Business Mentors](#)
- [Export New Zealand](#)
- [Hawke's Bay Chamber of Commerce](#)
- [Ice House](#)
- [Business Central](#)
- [New Zealand Food Innovation Network](#)
- [The Lean Hub](#)

WORKING WITH COUNCIL

Chat to the team at Hastings District Council early and give us as much information as possible so that we can help you get all the info you need.

Building or renovating, serving food, street signage, dealing with rubbish and recycling: these are just a few things you may need to make sure you understand and get sorted before you start your new business.

The Customer Service Centre is always a great place to start for

direction if you're not sure who to approach first.

Our Duty Planners and Building Technicians have appointments available most days for a chat and general advice. Call our Customer Service Team to make an appointment.

BUILDING, RENOVATING, CHANGING USE

Meet a Council Planner to discuss your project and work out what's required, which planning applications you might need to apply for, and which specialists need to be involved.

Talk to a Duty Building Technician to help you understand the Building Act requirements.

Considerations:

- Zoning requirements – these vary across the region so check that what you want to do and where you want to do it, complies with the District Plan.
- Required building consents and licences – and the timeframes to expect for these.
- Development contributions.
- Neighbours
- Vehicle crossings / parking.
- Environmental factors.
- Rural issues (talk to [Hawke's Bay Regional Council](#)).

Hastings District Council Customer Service Centre

Contact Customer Services to make an appointment with a Duty Planner or Building Technician, if you're not sure who to talk to, the Team will point you in the right direction.

207 Lyndon Road East, Hastings • 06 871 5000
customerservice@hdc.govt.nz • www.hastingsdc.govt.nz

WATER



Visit our [website \(search #water\)](#) for information about drinking water, waste water, storm water and trade waste.

Considerations:

- Water usage specific to your business especially if you will need more than the average business.
- Fire-fighting and the reasons you might need more capacity e.g. being in a heritage building.
- Production of contaminants going into storm water.
- Trade waste needs.

RUBBISH COLLECTION



Contact our customer service centre for information.

LICENCES AND REGISTRATIONS

Some licences and registrations are essential before you open. Seek advice early to understand what you need and how long it will take to ensure you can open your business when you want to.



Chat to an Environmental Health Officer



Chat to an Alcohol Licensing Officer and (if applicable) [visit our website \(search #alcohollicensing\)](#)

Considerations:

- Sale of Food
- Sale or consumption of alcohol
- Hairdressing
- Funeral directing
- Campgrounds
- Footpath dining
- Street activities or trading in public place
- Offensive Trades e.g. refuse collection and disposal

FOOD PREMISES

Businesses that manufacture, prepare, pack or store food for sales may need to be registered under the Food Act 2014.



Visit our [website and search #foodact](#) for more information.



Read our guide from Environmental Health about applying the legislative requirements when establishing and operating a food premises. Visit our website and search #newfoodbusiness



Chat to an Environmental Health Officer



Visit [Ministry of Primary Industries \(MPI\) website](#)

Types of business who need to consider this include:

- Cafés, takeaways, restaurants, bars & early childhood centres
- Butcheries, bakeries, fruit & vegetable shops, dairies, grocers, supermarkets and service stations

OTHER RULES & PERMISSIONS

While some activities don't require licensing/ registering, there may be aspects that require management/ permissions.



Call the Duty Planner for information on noise limits.



Contact [Hawke's Bay Regional Council for information about air quality](#) – including offensive odours, dust, mist or smoke

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