

Application for Cremation Booking

HDC Cremation Number:



The completed Application for Cremation Booking must be received at least **one working day** prior to cremation. Any cremation bookings must be confirmed with the Cemeteries Manager.

BOOKING DETAILS					
Day				Date	
Arrival Time		Start Time		Finish Time	
<input type="checkbox"/> Delivery		<input type="checkbox"/> Committal		<input type="checkbox"/> Full Service	
Approximate number attending service					

SERVICE DETAILS		
<input type="checkbox"/> Sound System	<input type="checkbox"/> Video/Projector	<input type="checkbox"/> Recording of Service
Additional Information / Requirements		

DECEASED PERSON DETAILS					
<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	<input type="checkbox"/> Dr	<input type="checkbox"/> Other (<i>state</i>)
Full Name					
Date of Birth		Date of Death			
Age		<input type="checkbox"/> Male	<input type="checkbox"/> Female	Religion	
Residential Address					
Occupation (<i>before retirement</i>)					
Ethnicity					

FUNERAL DIRECTOR / AGENT DETAILS				
Funeral Company			Agent	
Email			Phone	

OFFICIANT'S DETAILS			
Full Name			
Email		Phone	

APPLICANT DETAILS					
<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	<input type="checkbox"/> Dr	<input type="checkbox"/> Other (<i>state</i>)
Full Name					
Address					
Email					
Contact Number				Mobile Number	
Relationship to Deceased					
I hereby certify the casket does not contain any materials i.e. glass, bulk metals, combustible, explosive, PVC's or bulk plastics as identified on the list of items prohibited for cremation. I also certify with a view to procuring the cremation of the body of the above named deceased, that all the particulars stated in this document are true and that to the best of my knowledge and believe, no particular information has been omitted.					
Signature of Applicant				Date	
Form of Photo Identification Provided and Number					

INDEMNITY FOR CREMATION FEES RELATING TO FUNERAL ARRANGEMENTS BEING MADE			
In respect of the interment of the late			
I (<i>full name</i>)			
of (<i>physical address</i>)			
or (<i>postal address if different</i>)			
Hereby agree to accept liability to Hastings District Council for the payment of fees as set out below. I further agree that no headstone or monument will be erected on the grave until the below fees have been paid in full.			
Signature			
		Date	
Form of Photo Identification Provided and Number			
Email		Phone	

FEES					
Cremation fee	\$		Liner Removal Fee	\$	
Committal Fee	\$		Full Service Fee	\$	
Miscellaneous Fees	\$		Overtime Fees	\$	
			Overseas Certificate Fee	\$	
				Total Cemetery Costs	\$

OFFICE USE ONLY					
Invoice No		<input type="checkbox"/> Register	<input type="checkbox"/> Index	<input type="checkbox"/> Plan	<input type="checkbox"/> Data Entry

Items prohibited for cremation

To ensure the cremator is kept in good operational order, there are a number of items which are prohibited from entering the cremation chamber.

There are a number of reasons for this, from preventing breakdowns, ensuring we can retrieve your loved ones ashes, and minimising our impact on the environment.

The list below covers items that cannot be placed in the coffin. Should you wish to place these types of items, then the Crematorium would be happy to either dispose of them reverently, or give them back to the Funeral Director after the coffin has been received into the Crematorium.

- Alcohol
- Ammunition or explosive material
- Batteries
- Crash helmets and hardhats
- Crockery
- Die cast metals, aluminium and copper (large items only)
- Garden spades, forks etc.
- Glass, such as bottles, vases and picture frames
- Lighters
- Laptop computers
- Mattresses
- Mobile phones
- Motorcycle leathers
- Pacemakers
- Any pressurised containers
- Prosthetic limbs
- PVC (in all forms)
- Soft toys over 300mm long
- Wet suits and surfboards
- Products containing polystyrene foams
- Products that are volatile
- Wire

When you are preparing a loved one for cremation, please make sure none of the above items are included or inform your Funeral Director so that they can be easily removed by them or the family before cremation.

